



Employment Opportunities

Long-Term Position - After-School Program Assistant

Starting Date: Immediate

Qualifications:

- Minimum of 18 years of age
- High School diploma or equivalent required
- Satisfactory background check
- Current CPR/First Aid certification (may be obtained upon hire)

Responsibilities:

- This position provides direct supervision to a group of children in a classroom and creates positive, nurturing relationships with children, while building cooperative relationships with parents/caregivers
- This position may work with infants through 6 year olds
- Availability to work after school hours; 3-5:30pm Monday-Friday
- Care and maintenance of the classroom materials and environment
- Assist with the implementation of daily plans and activities
- Assist with supervising the children, classroom, and all activities
- Maintaining child/staff ratios within the licensing law requirements
- Customer service skills for greeting, parents/caregivers in a friendly manner with effective and positive communication
- Support classroom and behavior management consistently according to guidelines
- Maintain confidentiality and display professionalism
- Assist with special events as needed
- Complete other duties as assigned

In order to be in harmony with our school theory and philosophy, new staff will take part in a Montessori assistant training session.

To apply, visit montessoriaberdeen.com/apply-for-employment